



SULLIVAN UPPER SCHOOL HOLYWOOD

**Report of the Board of Governors
on the
2011/2012 School Year**

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SULLIVAN UPPER SCHOOL

1. THE CONSTITUTION OF THE BOARD OF GOVERNORS

1 January 2010 - 31 December 2013

a) **nominated by the church bodies in Holywood which were the original trustees of the school:**

Church of Ireland, Parish of Holywood Church of St Philip and St James

Mr Brian Burke
Mrs Catherine O'Neill
Mrs Roberta Price

First Holywood Presbyterian Church, Bangor Road, Holywood

Mr Peter Moran
Mr Mark Watson

High Street Presbyterian Church, Holywood

Prof Hasley Mitchell
Mrs Betty Hewitt

First Presbyterian (Non-Subscribing) Church, Holywood

Rev Colin Campbell

The Methodist Church, Holywood

Mr Colin Burnside
Mrs Zara McCone

b) **nominated by the Department of Education**

Mrs Anita Fitzsimmons
Mr Peter Greene
Mr Stuart Hamilton
Mrs Jacqueline Simpson

c) **elected by parents of pupils attending the school**

Dr Stephen Martin
Mr Jon Gillies

d) **elected by the teaching staff of the school**

Mr Bill Halliday
Mr Martin Thom

e) **co-opted by the Board of Governors**

Mr Brian Cave

f) **member ex-officio as Principal of the school**

Mr Chris Peel

g) **secretary to the Board of Governors**

Dr Christina Byrnes (Bursar)

The Board of Governors meets approximately once every 2 months during the school year, with more detailed work being done between the full Board meetings by the committees of the Board.

The **current** office bearers are:

Chairperson of the Board of Governors:	Mr Peter Greene
Vice-Chairperson of the Board of Governors:	Rev Colin Campbell
Chairperson of the Education Policy Committee:	Rev Colin Campbell
Chairperson of the Education Services Committee:	Mrs Roberta Price
Chairperson of the Finance Committee:	Mr Colin Burnside
Chairperson of the Audit Committee:	Mr Brian Burke
Chairperson of the Preparatory Dept Committee:	Mr Brian Cave

Other sub-committees of the Board include the Salaries Committee, the Salary Appeals Committee, the Transfer Procedure and Admissions Committee, the Health and Safety Committee and the Property Sub-Committee.

2. THE PREPARATORY DEPARTMENT

AQE Transfer Results 2011/12

No Quintiles were used for this academic year and we are reporting the following groups of scores:

111-120	14
100-110	10
99 and below:	2

Attendance:

2011/12 was 97.5% with 30 children having 100% attendance

2010/11 was 96.4% overall & 2009-10 was 97.4%

END OF KEY STAGE 1 ASSESSMENT RESULTS 2011-12

****SULLIVAN UPPER PREPARATORY DEPARTMENT: English**

ENGLISH	W	Level 1	Level 2	Level 3
Boys %	-	-	33.33	66.67
Girls %	-	-	10.53	89.47
Total %	-	-	17.86	82.14

NORTHERN IRELAND SUMMARY

ENGLISH	W	Level 1	Level 2	Level 3
Boys %	0.60	8.11	57.06	34.23
Girls %	0.18	3.82	49.00	47.00
Total %	0.40	6.03	53.17	40.40

****SULLIVAN UPPER PREPARATORY DEPARTMENT: Mathematics**

MATHS	W	Level 1	Level 2	Level 3
Boys %	-	-	11.11	88.89
Girls %	-	-	5.26	94.74
Total %	-	-	7.14	92.86

NORTHERN IRELAND SUMMARY

MATHS	W	Level 1	Level 2	Level 3
Boys %	0.43	6.04	46.82	46.71
Girls %	0.23	3.97	48.99	46.81
Total %	0.34	5.03	47.87	46.76

END OF KEY STAGE 2 ASSESSMENT RESULTS 2011/12****SULLIVAN UPPER PREPARATORY DEPARTMENT: English**

ENGLISH	W	Level 1	Level 2	Level 3	Level 4	Level 5
Boys %	-	-	-	5.56	33.33	61.11
Girls %	-	-	-	-	-	100
Total %	-	-	-	3.70	22.22	74.07

NORTHERN IRELAND SUMMARY

ENGLISH	W	Level 1	Level 2	Level 3	Level 4	Level 5
Boys %	0.06	0.53	3.68	18.52	49.89	27.31
Girls %	-	0.29	1.58	10.96	49.13	38.04
Total %	0.03	0.41	2.66	14.86	49.52	32.51

****SULLIVAN UPPER PREPARATORY DEPARTMENT: Mathematics**

MATHS	W	Level 1	Level 2	Level 3	Level 4	Level 5
Boys %	-	-	-	-	38.89	61.11
Girls %	-	-	-	-	22.22	77.78
Total %	-	-	-	-	33.33	66.67

NORTHERN IRELAND SUMMARY

MATHS	W	Level 1	Level 2	Level 3	Level 4	Level 5
Boys %	0.06	0.60	2.57	15.97	39.09	41.70
Girls %	-	0.32	1.78	12.62	41.25	44.03
Total %	0.03	0.46	2.19	14.35	40.14	42.83

Head of Department's Annual Report for 2011/12

With a particularly busy year ahead due the re-location of KS2 classes from the Grant Wing of the Senior School to the new build, called Loughhead House in memory of Roy Loughhead a former much-loved Head of Prep, we had much to organise as well as carry on with the day-to-day teaching and normal classroom activities. We packed up a number of rooms and finally moved over a few days in March. It is due to the efforts of our hardworking team that this was carried out so successfully, with no pupils being off and classroom life continuing as normal and I thank them for their concerted efforts. We are delighted to have everyone now on one unified site and, without doubt, our facilities are nothing short of magnificent and our children and parents love being on this site.

The Foundation Stage of education is when our Prep 1 & 2 pupils learn the fundamentals for the development of their literacy and numeracy skills. Learning takes place through their involvement in assorted activities which require them to interact with their peers and try new things. Academic learning is only one part of their journey. Emotional, social, physical and spiritual development are all very important elements in the building blocks of their overall education. This year we have continued to develop the pertinent area of play based learning to provide multiple opportunities for children to develop their language and concepts as well as interpersonal skills. Participating enthusiastically in multiple

experiences, alongside their teachers and Classroom Assistants, is always particularly enjoyable for them, especially as they see this as play rather than 'work'.

KS1 is where the further development of the core areas in Literacy and Numeracy takes place. Preps 3 & 4 enjoy a particularly active classroom life with lots of kinaesthetic learning opportunities for them to try. The development of their learning as being an element of a wider community is an integral part of their education at this stage. Visits into the local community and visitors bringing their education to life with workshops involving activities, such as aspects of World War 2 to trips to W5, give them a greater understanding of where they live. Developing their ability to engage in charitable fundraising activities allows them to understand the significance of thinking about others and how they can help actively and positively in others' lives.

KS2 is the part of the school where the development of sound interpersonal and self-management skills becomes even more of a focus, alongside the continuing aspects of their curriculum studies. We aim to further each child's ability to develop life skills in how they are able to communicate; how they learn best and how to study in a way that suits that particular learning style; and how to be able to work with increasing independence. These are skills for life and, as such, they deserve a significant place in our planning.

Curriculum Development:

This has been another very busy year in terms of curriculum development overall and it was particularly helpful for the Department of Education's Inspectorate team to evaluate our work in curriculum development and congratulate us for our efforts in our recent Focused Inspection in May 2012. We achieved a 'Very Good' rating and I am very pleased the teaching and non-teaching staff's efforts were recognised at such a high level: well done to everyone in the team!

Literacy: The self-evaluation audits, which took place with parents', pupils' and staff's input given to assess future needs in writing last year, were addressed through information published to parents about the types of writing and samples of assorted levels of writing recorded throughout the school from P1-P7. We also explored the use of writing frames with pupils in class. Book dips were carried out by co-ordinators to help ensure progression and accountability. The SEELB gave 3 members of staff training in the Reading Partnership Programme which we instigated very successfully in January 2012 with 3 pupils from P3 and 3 from P4. Particular focus to the teaching of reading was given at Parent Teacher information meetings at the beginning of the academic year and we will take this area further next year in Year 3 of our School Development Plan. An overhaul of schemes began with Literacy schemes of work and this will be progressed in the next 2-3 years. We carried out a very successful Book Week with numerous activities including members of our Board of Governors participating. We also invited a local author, Oonagh Lynch, and a local actress, Alexandra Ford, into school for children to enjoy a book reading and a poetry reading session respectively. Our Parents' Association undertook a very successful 'Sullivan Book at Bedtime' evening and the children loved having that take place in our new building.

Numeracy: Financial Education was introduced last year to all classes and we continued to build on those practices this year with a Maths Money Day which came under the umbrella of Maths Fun Day in March. We also continued the work of evaluation of our KS2 schemes of work. Standardised test results continue to come under scrutiny to inform teachers' planning in both Maths and Literacy. The co-ordinators encouraged the

development of online competitions this year with Preps 3 and 6 participating in World Maths Day and Mathletics online. The children thoroughly enjoyed the activities and did very well against other children from different countries. Book dips were done for monitoring and evaluation purposes by the co-ordinators.

ICT: Our Prep website is now a significant resource both as a vehicle of communication as well as a venue to celebrate children's efforts and achievements. We purchased 7 digital cameras, one for each classroom, to facilitate teachers taking photographs for the website. The Upper Prep staff has now received training from C2K regarding the use of the Learning NI site and that means everyone in the school has now been trained. Further use of this site and practices will be developed next year. Our parents were invited to attend a talk, along with Holywood Primary School's parents, from the PSNI about Internet Safety and appreciated the sound advice which was shared. P7 continued with CCEA ICT Accreditation Program, achieving the top level throughout the class and KS1 (P3 & P4) investigated the ICT Accreditation Program's tasks based at their level to be developed further next year as appropriate.

Assessment: We continued our practices of studying children's standardised testing results in English and Mathematics for forward planning purposes to identify specific needs in 6-weekly planners as well as for planning for differentiation in work in our individual classes. Our aim continues to be to identify and assist children who are under-achieving as well as those children who are achieving at a high level. The Senior Management Team received SEELB training on the use of Benchmarking Data and use of SIMs for recording assessment outcomes. We trialled a new record sheet for differentiation to be used with monthly planners and this was very useful for staff to identify the different needs of their pupils in class. The staff participated in CCEA Cross Curricular Training and this was a useful introduction to the new assessment levels coming into being for 2012/13.

SAFEGUARDING: A further Deputy Designated Teacher for the Safeguarding Team was trained in November 2011, Mrs Galway, P5. Parents received their biannual leaflets regarding Child Protection policies and we were able to put them onto our website to share with parents. The P7s attended a Beesafe talk organised by NDBC and received their small group talk about Internet Safety as part of this programme. The security of the new build and movement of children to and from the Senior School for canteen, sports and music lessons caused a few problems which we have now rectified. A log-in book for all visitors has been initiated and we have regular fire drills for the pupils and staff.

SEN: The Upper Prep staff received training from the SENCo with regard to writing Individualised Education Plans (IEPs) for children with special needs. All staff now write differentiated tasks into their 6-weekly planners. A 'Resource File' publication has been very useful for teachers to support children in the classroom who are experiencing difficulties and we have used this resource for staff training. We use the Learning Support Teacher for both team teaching as well as individual support. We aim to further involve children in discussions about target setting for their IEPs and the review of their targets.

World Around Us: An analysis of topic planners took place this year with the aim to provide the widest variety of topics and remove any repetition. Staff development in this area was led by the co-ordinators with all staff producing appropriate planning within their 6-weekly planners. Book dips took place in this subject by the co-ordinators. A successful Green Day and a Europe Day were planned and enjoyed by all in May and June. This is an area for the School Development Plan Y3 but will have to await recruitment of new staff to be furthered.

PE: Schemes of work in all aspects of this subject have been revised for P1-P7 classes. Further development of competitions both in-school (Inter House) as well as inter-schools continued to be enjoyed by many pupils throughout the school. Our ethos is always to encourage everyone to participate whether they have particular talents or not and this is especially evident in the Inter House Competitions.

Art and Design & Technology: Further practices will continue to be trialled next year in KS2 classes. The children are enjoying the addition of technology to their curriculum and they are developing very good thinking and interpersonal skills with great ideas and team work!

Prep Visits in the Community 2011/12:

As a school, we believe in the importance of children interacting with their local community. Therefore, we ensure that we include a number of visits and visitors within each class's curriculum. This year we have visited places such as: the Ulster Museum for P5; Castle Ward for Applefest re Lower Prep; W5 for assorted workshops P1-P7; Holywood Community for Shared Spaces Group organised a very successful Sports Day for both P3 & P5 classes in the Holywood community based in Sullivan Upper, assisted ably by NDBC, also P4 attended a WW2 day for a second year in Redburn PS; Belfast Zoo; Folk & Transport Museum for Victorian Art; Queen's Leisure Centre for the annual pantomime for P1-P7; Camphill Community at Glencraig for assorted musical events; Newtownards Health & Safety Programme 'Beesafe'; Seaforde Butterfly Farm; the Ark Farm; Streamvale Farm; the Prep 7 residential to Newcastle for 3 days and the Prep 6 overnight residential to the Folk & Transport Museum.

Visitors have included: the Dental Nurse, Frank Elliott to talk to Prep 4s about WW2; and Olympic Torch bearers, including Stephen Martin from the Board of Governors to talk to assembly about the torch. Aaron and Alan from 1st Presbyterian Church in Holywood are regular assembly visitors.

Charity:

We are delighted to report the amount of £3930 as a total for our charity contributions this year and we thank all of the pupils and parents who have helped us achieve this amount. I know our nominated charities are very appreciative of our support and should you have a charity you would like us to consider, please continue to let us know.

Action Medical Research (Paddington)	£200
Holywood Parish Church (Harvest)	£100
Jeans for Genes	£200
Breast Cancer Campaign (Wear it Pink)	£200
Children in Need	£200
Cedar Foundation (Christmas Stickers)	£50
Great Ormond Street Hospital (Parent's choice)	£1000
Holywood First Presbyterian Church (Christmas Service venue)	£60
Shine a Light	£100
Asra Hawariat School in Ethiopia	£200
Smiles Foundation to finance education in a Romanian school	£420
Sports Relief Fun Run	£400
RVH MRI Scanner Appeal	£800

School Council:

It is important that our pupils have a voice in what happens in their school therefore we continue to encourage regular meetings for the School Council Representatives to forward their class's thoughts at these meetings and that we as teachers enable progression of their ideas as appropriate. We will continue with this area and develop it further next year.

Sports in 2011/12:

We have an extensive list of achievements in a wide ranging sporting calendar this year as follows:

Term 1:

Ulster Schools' Swimming Gala with 3 medal winners in October
League Football Match in November against Holywood PS
Netball/GAA session for P3/4 with North Down Coaches in November
League Football Match in November against Kilmaine PS
Primary Cross Country League Race at Castlereagh in November
Sportshall Athletics sessions with North Down coaches in November & December

Term 2:

Netball Knockout Tournament in January
Primary Cross Country League Race in Newcastle in January
Antrim International Cross Country – Primary 1000m in January
P5 North Down Sportshall Athletics Competition in January
Phoenix Gas 5-a-side Football Tournament in January
Whittle Shield Football match against St Patrick's PS in February
P5 friendly in Football against Newtownards Model PS in February
P7 North Down Basketball Tournament in February
2 League matches in Netball against Rockport in February
Netball League match against Kilmaine PS in February
KS2 Stormont Cross Country in February
P6 North Down Handball Competition in February
GAA talk to girls in February
Rugby Friendly against Rockport in March
Netball League Match against Bangor Central IPS in March
Priory 6-a-side Football Tournament in March
League Netball Match against Rockport in March
Football League Match against Crawfordsburn PS in March
2 League Netball Matches against St Comgall's PS in March
P7 North Down Cross Country Competition in March
North Down Netball Tournament in March

Term 3:

Rugby Friendly against Downey House in April
Mini Rugby Festival at Campbell College, Belfast in April
2 Rugby Friendlies against Inchmarlo in May

Ravenhill Mini Rugby Festival in May
John Barrett Football Tournament in May
League Football Match against Towerview PS in May
Rockport Netball Tournament in May
Methody Mini Rugby Blitz in May
May Sports Week in SUS with assorted sporting opportunities for classes P1-P7
CBB Mini Rugby Friendly in May
North Down Sports in June

House Events: Inter House competitions this year included the areas of hockey in January, netball, football, tag rugby, mini rugby, cross country, swimming and kwik cricket

Charity events:

Sports Relief Mile Challenge in March 2012

Curricular PE/Games included: tennis, handball, hockey, football, rugby, kwik cricket, rounders, swimming, gymnastics, dance, athletics, cross country, fitness and lifesaving

Sports Clubs included: rugby, football, cross country, swimming, athletics, hockey and netball

Sports Days for P1-P3 & P4-P7 both went ahead, in spite of unseasonal weather!

Swimming galas: P3-P7 all competed in galas in Term 3 2011/12

Saying Hello, saying Goodbye:

Mrs Lockhart, our Prep 2 teacher, will return in August for the new academic year in a part-time arrangement with **Miss Reid**, who has worked in a job-share position previously, assisting her for two days a week.

Mrs Patterson will be on maternity leave to Christmas and in her place **Miss Worthington**, who is currently working in Prep 1, will teach P4 for their first term.

Miss Ingram has taught with us for nearly 3 years in a substitute capacity and we thank her and wish her well as she moves to a new position in Lisburn.

Mrs Wilson will be on maternity leave for 2 terms from the beginning of the new academic year and P6 will be taken by an experienced teacher, **Mrs Matthews**.

Mrs Simpson, who has been with P7, part-time, for the last 2 years, will be moving to a new position in Belfast and we thank her and wish her well in the future. **Mrs Boyd**, an experienced teacher, has been appointed as a substitute teacher for the first term of P7 and will be working closely with me in P7 for AQE preparation.

Miss McCormack, who began working as a SEN Classroom Assistant with us in September 2011, is moving to further her career as she embarks on her PGCE and we thank her for her work with us and wish her well in her studies. **Miss Hare**, who was appointed last year, moved to a Senior School position and we thank her and wish her well. We welcome a new position for P1 with the appointment of a new Classroom Assistant, **Mrs Ebbinghaus**. She will begin in September 2012.

We welcomed **Mrs Burrows** and **Miss McGeagh** as Assistant Supervisors in the After School Club, having said farewell to Mrs Dornan and Mrs Greer. We thank Mrs Dornan and Mrs Greer for their invaluable service to the After School Club and wish them well in the future.

Mr Robert Denley has been appointed as our new school crossing patrolman and we welcome this appointment and look forward to seeing him in this position from the beginning of term.

Thanks!

A very special thank you goes from me to all staff, both teaching and non-teaching, for completing another exceptional year's work. Well done, everyone and thank you for all your hard work.

To you also as supportive parents who think nothing about offering your time and your talents to help with class work such as the Young Enterprise Programme, or volunteering to accompany some of our many trips into the community, or planning events with SUPPA (such as our Annual Ball, a school-based Treasure Hunt, Valentine's Day bingo, a SUPPA disco, a Christmas party and the end of year summer barbecue) to raise significant funding for school use. We thank you all so very much!

3. THE SECONDARY DEPARTMENT

(i) Introduction

The Governors' Annual Report to parents represents one of the principal ways that the school communicates the details of its major activities for the year just ended. It contains a great deal of information, much of it prescribed and stipulated in regulation issued by the Department of Education. However, over and above all the facts and figures, it is hoped that there is also some indication of the vibrant, dynamic and successful school at the heart of it all. Just how successful the school is can be judged in many ways and a number of the indicators are included in this publication.

Appropriately the highlight of 2011/12 was the tremendous success of Year 14 pupils in their A level examinations. Non-academic highlights included the 1st XV winning the School's Bowl competition, Deputy Head Girl, Katie Kirk's participation in the London 2012 Opening Ceremony and the junior production of Grease, the first large-scale musical production in Sullivan for twenty years.

The recognition of the success of the school is also clear from the fact that it is heavily oversubscribed in all year groups. 2011/12 saw the third series of AQE testing in relation to Transfer and the process once again passed off smoothly.

The pace and volume of educational change continues to present the school with a range of challenging circumstances and there is no doubt that the difficult economic climate has begun to have a significant impact on schools. However, it is important to point out in this introduction that the Board of Governors and staff of Sullivan Upper are committed to maintaining and improving the high standards for which the school is known. We continue to achieve excellent results; we continue to provide a rich diet of extra-curricular activities; and we continue to support our pupils with strong pastoral and careers structures.

(ii) Curriculum

The work of embedding the revised curriculum continues. Heads of Department have been implementing and evaluating schemes of work which incorporate the key elements of the arrangements. Work is ongoing with respect to the Cross-Curricular Skills of Communication, Using ICT and Using Mathematics. School reports in Years 8 to 12 contained comments on Communication, Using Mathematics and the other 'Thinking Skills and Personal Capabilities'. Assessment and Reporting arrangements will continue to be evaluated and developed to provide relevant and informative reports in line with the statutory requirements.

A particular focus has been work on curricular links between subjects to strengthen the integrated educational experiences of pupils. This year of the Olympics and Paralympic games provided an inspiring and enjoyable focus for pupils and teachers alike.

The introduction of Controlled Assessment at GCSE continues to be monitored and evaluated. Information is sent home to parents/guardians to enable them to help their young people to cope with the demands of Controlled Assessment.

The Entitlement Framework continues to be an important part of government policy which looks to provide access to a broad range of courses for students. It is the intention that by 2015 KS4 pupils (ie GCSE level/Years 11 and 12) will be able to choose from at least 24

subjects with at least one third being classified as “general” and one third “applied”. Similarly at Sixth Form (KS5/Years 13 and 14) students should have access to at least 27 courses with the same one third stipulation for general and applied subjects. Sullivan is moving towards this target, indeed we already meet the 2013/14 target of 18 subjects at KS4 and 21 subjects in Sixth Form. However, it is recognised that only a very few and very large institutions could envisage ever meeting these stipulations from their own resources. Therefore, in recent times there has been emphasis and encouragement for schools to co-operate and collaborate, to share resources and to work together to try to move towards the Entitlement Framework provisions. Sullivan is a member of the North Down and Ards Area Learning Community ie the group of about ten post-primary schools in our wider locality together with the South Eastern Regional College. As part of this community we have forged a particular partnership with our near neighbours Priory Integrated College. Since the 2007-2008 school year Sullivan Sixth Formers have been offered access to some courses at the College. The results have been excellent at both AS and A2 levels. As part of the partnership Priory Integrated College have access to a wide range of AS and A2 subjects at Sullivan. In addition, Priory pupils can access GCSE Drama classes at Sullivan. This sort of collaborative work is resource intensive and requires great care in the planning and execution of the arrangements. On one level alone it requires maximum co-operation and flexibility in the timetables of both institutions and brings extra work and constraints to the school timetabling teams. The Board of Governors is pleased to support and commend this important work and is committed to develop evermore constructive links with Priory Integrated College in the years ahead. The challenge is, however, to become fully compliant with the Entitlement Framework by 2015 within the constraints of ever decreasing budgets.

Further curricular innovations and developments are planned. Drama was introduced at GCSE as an option from 2009 and it is hoped that in the academic year 2012/13 AS Drama and Theatre Studies will be introduced. It is further hoped that at GCSE level Learning for Life and Work and Moving Image Arts will also be offered. As the curriculum is the vehicle by which we make appropriate educational experiences and qualifications available to our students, it will continue to be a major focus for development and will continue to be a central part of the School Development Plan.

(iii) Examination Results

See Appendices 8-13.

(iv) The Public Examinations System

The Administration of the Public Examinations System by the school has increased in range and complexity over the years. Last year the Examinations Officer entered over four hundred students for a variety of GCSE, AS level and A2 level examinations.

In January, pupils in Year 13 and Year 14 are entered for AS and A2 units and cash-in awards at AS and A level for the subjects they are studying. Year 14 pupils are also entered at this time for any AS units they wish to re-sit in school during the Summer examination session.

In the Spring coursework marks, samples and estimated grades were collected from departments, ready to be sent to the relevant Awarding Bodies (ie examination boards) in May. The main examination period ran as usual from early May to the end of June with examinations held in a number of locations around the school. The examinations were

supervised by a team of invigilators who were organised by the Examinations Officer. Examination arrangements also included requests for Special Consideration and Special Arrangements for a number of pupils.

Results were issued in August, with Year 14 pupils receiving individual unit scores for all their AS and A2 units and final grade awards for both AS and A2 level subjects. Year 13 pupils receive unit scores and grade awards for each AS units studied. GCSE pupils in Year 12 receive scores in each paper as well as their overall subject grade for each subject studied. Requests for re-marks and access to scripts are also handled at this time by the Examinations Officer.

(v) Pastoral

The school continues to operate a clearly defined and active system for pastoral care with a team of teachers operating agreed policies and procedures. The Vice-Principal with responsibility for pastoral matters is Miss Anne Dines who leads a team made up of Head of Sixth Form, Year Heads, Form Teachers and Section Tutors who discharge major pastoral functions. Pupil attendance is recorded twice daily according to statutory requirements and a programme of personal development, citizenship and employability and other topics is provided as part of Learning for Life and Work to each year group.

Building on the success of the previous year in using the Behaviour Management Module in SIMS, training was given to all staff, towards the end of the academic year, on the use of Lesson Monitor for recording attendance on a period by period basis in all subjects. The pilot worked well and Lesson Monitor will be used throughout the whole school in all classes from September 2012.

A refresher session of Child Protection Training was given to keep all staff aware of this important issue and to endeavour to keep Sullivan Upper School a safe place for all.

The independent counselling service Familyworks has continued to provide support to pupils of all ages throughout the school.

Work continues with the School Council to develop its role as an important channel for the pupil voice.

(vi) Special Educational Needs

Sullivan Upper School encourages and accepts applications from all sections of the community regardless of race, religion, gender or disability. Parents of pupils with Statements of Special Educational Needs who wish to apply for admission are invited to contact the school in advance, to consider arrangements which may be necessary to facilitate their attendance at Sullivan Upper School. The school has a policy on Special Educational Needs and a copy of this is available upon request.

The number of pupils at the school with Statements of Special Educational Needs, who have designated classroom assistants or who are recognised at stages 1, 2 or 3 of the Code of Practice and who have educational plans in place, continues to increase. The Special Educational Needs Co-ordinator oversees the educational provision for these pupils, liaises with relevant outside agencies and communicates with parents on behalf of the school. The annual review process of pupils with a Statement of Special Educational

Needs involves all interested parties in decisions about the educational provision and choices of these pupils.

The school continues to adapt our buildings to improve facilities for those with disabilities in line with SENDO requirements. This has involved the creation of ramps, widening door access, improving signage and toilet facilities.

The Special Educational Needs Co-ordinator and Assistant Special Educational Needs Co-ordinator continue to work tirelessly to enable pupils with statements and others at stages 1 to 3 of the Code of Practice to have access to the Northern Ireland Curriculum. This requires the creation of individual Educational Plans which are drawn up in collaboration with staff, parents and appropriate outside agencies.

(vii) Extra-Curricular

In turning now to co-curricular and extra-curricular activities, we can report another tremendous year, not just in the major areas of sport and music, but also in a plethora of other worthwhile endeavours and activities.

Depending on your interest and/or bias, the sporting highlight may have been the 1st XV rugby team winning the Schools Bowl, defeating Belfast Royal Academy in a one-sided final; or the U12 Girls Hockey team who won both the Carrick and Grosvenor tournaments; or the Medallion rugby team triumphing in the 7s competition; or the Junior Girls Tennis Team (of Katharine Hill, Amy Rothwell, Ali Adams and Sasha Cleere) who were Ulster champions for the second year in a row; or the Junior Boys Sprint Relay team (of Chris Jordan, Louis Watts, Nameer Shahzad and Jack Reid), crowned Ulster and Irish champions; or the Senior Boys Swimming Relay team (of Jordan Sloan, James Daggart, Harry Speers and Roger Dawson), the current Irish Schools champions. Perhaps, however, in a year which ended in a glorious summer of sport, it would be most fitting to recognise the achievement of last year's Deputy Head Girl, Katie Kirk, who was selected by Dame Mary Peters as one of the Young Athletes to whom the Olympic torch was metaphorically and literally passed at the splendid opening ceremony of London 2012.

Once again a significant number of pupils gained representative honours: in rugby, Ross Adair (Ulster Schools U18); in hockey, Katie McQuillan and Claire Lowry (Ulster U18), Hannah Martin (Ulster and Ireland U16), Matthew Allister and Michael Robson (Ulster and Ireland U18), Connor Roberts (Ulster U18), Callum Robson (Ulster U16) and Steven McQuillan and Paul McDonnell (UK Lions); in Athletics, Katie Kirk (Great Britain U20) and Beth Wilson (Northern Ireland U17); in cross-country, Harry Speers (Ulster U17) and Conall Kirk (Ulster and Ireland U17 cross-country and athletics); in cricket, Mark Adair (Ireland U15) and Matthew McCord (NCU U17); in tennis, Chris Cree (Ulster U14) and Katharine Hill (Ulster U18); in fencing, Victoria Duxbury (Northern Ireland U20); in sailing, Jessica Rutherford (Northern Ireland U19); in gymnastics, Lauren McInnes; in karate, Charlie Roberts (Northern Ireland U13); in swimming, James Daggart and Roger Dawson (Ulster U16), Jemma Speers (Ulster U15), Jordan Sloan (Ulster U18) and Peter Speers (Ulster Schools' Elite team); in kick-boxing, Jack Cummings (Northern Ireland U18); in rifle-shooting, Rory Hamilton (Northern Ireland U17); in squash, James Crockford (Ulster U13); and in football, Megan McQuillan (Northern Ireland U17).

At the NI trampolining championships our U15 team (of Ali Adams, Sarah Storeng, Katie Fisher and Nadia Kyle) and our U19 team (of Hannah Fisher, Alice McNaney, Emily Johnson and Hayley Gibson) came first in the team competition and Peter Lynn was

second in the Men's U19 section. Victoria Ringland and Ben McMechan represented the school at the Champion of Champions badminton tournament – Victoria won the Senior Girls event (the first time a Sullivan pupil has done so) and Ben was runner-up in the Junior Boys. Our Intermediate cross-country team (of Conall Kirk, Harry Speers, Roger Dawson, Stefan Losty, Alasdair Knox, Charlie Quinn, Chris McClure and Mark Francis) came 1st in Ulster and 2nd in Ireland. In the Irish Athletics Championships, in addition to the first place for our relay team, Conall Kirk won Bronze in the 1500m and Beth Wilson (Discus), Chris Jordan (100m) and Adam Hill (high-jump), all secured Silver medals – Adam went on to come first in the Irish Senior Schools multi-events competition. It is also worth noting that in fencing, Victoria Duxbury finished the year as the Irish Women's Foil Champion and in the top twenty women fencers in the UK; she was also one of a number of pupils privileged to carry the Olympic torch on a stage of its journey around the UK. Year 10 pupil, Rachel Philpott, currently ranked 5th in Ireland, is certainly following in Victoria's footsteps.

Golf also continues to thrive in school with good successes achieved in matchplay, strokeplay and league events. Joe Cormier, the school golf captain, led by example. Stewart McCaw was also selected for the Ulster U15 squad and the Irish U14 squad.

It is a measure of the success of sport and sports development in the school that the numbers participating are very healthy and that, at all age-groups and in all the major school sports, reaching the latter stages of tournaments is the norm.

Highlights of a very busy year in the music department included the Sullivan Singers performing Carmina Burana at the Waterfront Hall as part of the Queen's Festival; the Jazz Group performing at the Youth Jazz Showcase at the Black Box Theatre; and the fifteen school flautists who performed with Sir James Galway in the newly-opened Titanic Building and in the Ulster Orchestra Prom concert at the Waterfront Hall. Owain Campton played in the Ulster Youth Jazz Orchestra and Jonathan McNaul and Natalie Addis sang with the Ulster Youth Choir. Clare Wood and Emily Barbour received prestigious Endeavour Awards from the City of Belfast School of Music.

The annual Carol Service and the Spring Concert at a packed Ulster Hall were once again tremendously successful events.

Our Traditional Groups also enjoyed a busy year. The Senior Group entertained official visitors from Kyrgystan at Belfast Castle and joined with pupil members of the Aisling School of Dance at our Spring Concert. Normal service was resumed when they contributed to the St Patrick's Day celebrations at Down Cathedral. The Junior Group enjoyed success at the Holywood Music Festival, both as a group and individually and also provided music for the Maypole dancers on May Day.

For much of last year, Grease was the word. Ross McKenna and Anna Gregg were superb in the lead roles and they were supported by an outstanding cast, too many to mention, but including Michael Montgomery, Josh McClelland, William Preston and Patrick Grimshaw as the T-Birds and Bryony Coles, Margot McMahan, Hannah Davidson, Rebekah Mercer and Karis Fitch as the Pink Ladies. As you can imagine, this was a huge team effort and thanks goes to Mrs Pitt, our external Director Wilfie Pyper and Choreographer Alice Johnston, the entire Music Department, the Band and a host of teaching and non-teaching staff who fit into that 'without whom...' category.

Dramatic performances seemed to be taking place on a regular basis last year. Miss Patterson directed senior pupils in a performance of 'Much Ado About Nothing' at the Shakespeare Schools Festival in the Waterfront Hall. As part of their GCSE Drama course, year 11 pupils devised and performed very powerful and moving pieces inspired by the PSNI's 'Just One Punch' campaign. The year 12 pupils were the first to sit GCSE Drama, in a class containing both Sullivan and Priory pupils and the sustained interest has led to the introduction of Drama and Theatre Arts at A level. Nina Lloyd-Humphreys and Shona Davis were selected from 4000 pupils to attend the National Youth Theatre's Summer School in August. Similarly, Amy McAteer was chosen from many thousands across the UK as one of the top three finalists in the BBC 'Off By Heart' Shakespeare competition, held at the Royal Shakespeare Theatre, Stratford-upon-Avon in January. The televised final was compered by the incomparable Jeremy Paxman.

Proving that they know their way about, the school team of Callum Jones, Jason Rothwell and Jack Torrens won the annual Geographical Association Worldwide Quiz. Catherine Kitchen came first and Rachel McDougall second in the Soroptimists' Public Speaking competition. Year 9 pupils Matthew Miller and Tom Smyth were runners-up in a UK-wide English competition entitled 'Diary of a Wimpy Kid 2'. In the British Biology Olympiad, Adam Leach won Gold, Philip Montgomery Silver and Josh McCance, Sarah Wigston and Adam Lyttle received commendations. Sullivan talent was once again on display at the annual Talent Show. Winners included Caitlin Henning, David Coulter, Emily Furbank and Katie Irvine and the groups Wilson & the Hills and Velvet Brick, the latter name actually being a perfect description of the subtlety of their sound! In March, a group of year 8 pupils participated in a science project organized by Queen's University and were pleasantly surprised to have their work inspected by the Princess Royal. In our Olympic-themed inter-house cookery competition Stewart McCaw took Gold with his Sea Bass in Romesco sauce and Cara Casey took Silver with her Hobak Jun with Kiminchi Bokkenbap – and the Bronze medallist was Timothy Woodrow's with his Sushi dish!

The Sullivan Art Club enjoyed a very successful year. Maggie Gillies received a special merit in the prestigious Texaco Children's Art competition out of 26000 entries. Seven groups from school entered the Junk Kouture competition in which students across Ireland were invited to create exciting catwalk fashion using only waste and recycled materials. Three groups were selected for the regional final in the Europa Hotel and one group (of Katie Russell, Emily Boyd and Katie Ireland) was chosen to go through to the national final in Dublin.

Mrs Girvin and Mrs Barr set up a link with the Colegio Fray Luis de Leon in Madrid. There was a first exchange visit to Madrid in October and an opportunity to welcome our new Spanish friends to Holywood on the return-leg in March. An individual pupil exchange took place between Jordan Gray and a German pupil. In fact, a huge number of trips and educational visits took place during the year – from sports tours to charity work, from climbing mountains with the Duke of Edinburgh's award to slaloming down them on the ski trip, from improving language skills in Berlin to finding out what makes particle accelerators tick in Geneva, from the Somme Centre in Conlig to the Somme.

Brooke Burnside, Sophie Tapper, Rebecca Allen, Conor Brown, Niall Fearon and Craig Noteman, under the leadership of Mrs McKeown, headed off to India for nearly three weeks with the charity Saphara, having fund-raised a huge amount in advance. Throughout the year Sullivan pupils were once again very generous, raising over £16000 for more than twenty charities through the weekly collection and the Year 14 Charity Week. Some staff went even further, precisely 50 miles further, when they took part in the

80 in 20 walk – 80 kilometres in 20 hours, that is. Funds were raised for five charities very close to the hearts of the Sullivan community and Messrs Whittington, Dixon, Boreland and Thom and Miss Chambers are to be congratulated on their efforts and for surviving the ordeal.

The Sullivan Upper Parents Association supported the school and the local community with their new venture, Christmas Hampers, which proved a great success. The SUPA programme of events is ever-expanding and the committee is always keen to welcome new members and new volunteers.

A myriad of other activities are also catered for – the ski-trip, Young Enterprise, Creative Writing, the Politics and Philosophy Societies, the Community Service Group, Cookery Club, the ACF, Warhammar, Chess to name but a few. port.

(viii) Careers and Guidance

Sullivan runs an active Careers and Guidance programme from Key Stage 3 to Sixth Form and beyond. Currently seven members of staff are responsible for co-ordinating and delivering the programme. Opportunities are sought for the involvement of outside organisations and individuals to participate in the provision of careers guidance. The Careers department uses the expertise of the Northern Ireland Careers Service, local universities, local businesses and parents to enrich the Careers Programme. The provision includes:

Key Stage 3

- Input into the Employability element of the Learning for Life and Work programme
- Guidance interviews for pupils and parents for GCSE choices

Key Stage 4

- The provision and delivery of material in the Pastoral programme
- A parental evening concerning choices at 16+
- Guidance interviews for pupils and parents for choices at 16+
- Outside speakers informing pupils about career paths
- Consultations with the Northern Ireland Careers Service for pupils with possible interest in Further Education courses

Sixth Form

- A taught Careers programme in Year 13 and 14
- A week of work shadowing
- Organisation of Higher Education (HE) applications (UCAS, CAO etc)
- Consultations for pupils prior to their HE applications
- Various outside speakers and opportunities to attend Open Days and conferences
- Practice Interviews
- Practice interviews and preparation for Oxbridge candidates

After Care

- A reference writing service for former pupils
- The facilitation of HE applications by former pupils

(ix) Staffing

At the end of the 2010/2011 school year we witnessed a number of important retirements from the teaching staff of the school. What made this particularly significant was the fact that these members of staff who had left were not completely replaced. Unfortunately, the financial pressures under which schools currently operate now make this a common occurrence in many schools. Therefore, at the start of the 2011/2012 school year, we welcomed no new full-time members to the teaching staff. However, this does not mean that it was an uneventful year.

Dr Gillian Keys in the Religious Studies Department opted for one year initially, to move to a reduced teaching timetable. In so doing she relinquished her Head of Department duties and responsibilities to Mrs Pauline McMaster. We were also fortunate to secure the services of Miss Sarah McMaster to pick up Dr Key's other teaching commitments.

Mrs Michelle Pierce continued to provide cover in the Mathematics Department for Mrs Merriman who had opted to extend her career break.

As the term progressed we were fortunate to secure the services of Mr Adam Craig to cover a number of illnesses within the PE Department, something he did with commendable skill and commitment. In the PE Department, Miss Stephanie Dickinson was also employed to cover a maternity leave for Mrs Janet Follis. In the Physics Department we also needed maternity leave cover for Miss Claire McCarey. Mrs Caroline Soper, her job-share partner resolved this issue for us by stepping up to a temporary full-time position.

During the Easter period the Miss Sara Good, our Head of Department for PE and Games for girls, became Mrs Hutchinson. In the post Easter period Mr Jonny Dixon enjoyed a period of paternity leave.

At the end of the school year we bade farewell to three distinguished members of the teaching staff. In the Modern Languages Department, after many years of dedicated service, Mrs Jenny Wark came to the conclusion that the lure of spending more time with her grandchildren offered her new and exciting challenges that were too good to miss. In the History Department, Mrs Helen Black decided that she too was ready for fresh challenges especially those associated with family and travel. Most significantly of all, we had to say farewell to one of the most talented and hard-working teachers to ever grace this school. Dr Rodney Brown, in the History Department, was the sort of teacher that many who join this profession aspire to emulate, but few actually achieve. As a Vice-Principal, his intellectual capacity and sheer industry has left a gap that will be extremely difficult to fill.

During 2011/12 the school saw a number of changes to our non-teaching staff as we said goodbye to a number of staff. Mrs Sharon Casement, our Home Economics Technician was succeeded by Mrs Jane Stewart. In the Preparatory Department, Mrs Mila Burrows and Miss Katherine McGeagh were appointed as After School Club Assistant Supervisors to succeed Mrs Arlene Dornan and Mrs Pearl Greer and Mrs Claire Ebbinghaus was appointed to succeed Miss Fiona McCormack as a Classroom Assistant to assist a pupil with Special Educational Needs.

We had two notable retirements during the year. Mrs Colette Masterson retired from her post of catering assistant after a long and valued service of twenty three years in the Silver Robin restaurant. Mr Billy Crosby also retired from his post as groundsman, having been with the school for over twelve years. Both members of staff will be greatly missed.

Congratulations this year went to our School Nurse, Michelle McAvoy, on her most recent accolade. Nurse McAvoy collected the National Order of Merit Award from The Association of First Aiders for Outstanding Achievement in First Aid at a ceremony in London.

(x) School Security and Safety

The Health and Safety Committee, chaired by a Governor and with representatives from many parts of the school's activities, continued to oversee this important aspect of school life. Refresher training was provided during the year for the twelve qualified first aiders and the Board gratefully acknowledges the valuable commitment of this team. The school is committed to providing a secure and safe environment for our pupils - all visitors to the school are required to report to reception upon arrival and to display a visitor's badge if not accompanied by a member of staff.

The school's focus this year has been and continues to be on the key areas of traffic management and pupil movement throughout the site. The Board is pleased to announce the appointment of two School Crossing Patrol Officers (Mr Newman and Mr Denley) in both the Secondary and Preparatory Departments from September 2012 as part of its focus on pupil safety.

(xi) Buildings and Facilities

This has been a busy year for the school in terms of capital projects. The Board completed a new four-classroom block in the Preparatory Department which now accommodates P4 to P7 in purpose built classrooms on the same site as the P1 to P3 classes. The Board was delighted that the Department of Education approved a refurbishment project for the Music Department including toilet facilities and this project was completed in time for the new academic year 2012/13. The Department also confirmed funding for additional disability access works and work on this project commences in the summer of 2012. The Board continued to invest in ICT facilities to enhance the core provision of ICT equipment throughout the school.

4. FINANCIAL STATEMENT

The Board of Governors is pleased to report on another busy and successful year at Sullivan Upper School. The School continues to deliver a varied program of both curricular and extra-curricular activities with successes recorded by pupils in curricular areas, sporting events and a range of extra-curricular activities – all of which contribute to the best possible School experience for our pupils. Funding remains the greatest challenge and uncertainty facing Schools at this time – curricular initiatives such as the Entitlement Framework, investment in and associated maintenance of ICT equipment and external factors such as increases in utility costs and employer superannuation rates are all contributing to the pressures on our revenue budgets. The Board of Governors is mindful of its responsibilities to ensure sound financial management and regrets that it has been necessary once again to reduce costs through staff redundancies despite securing savings through alternative measures. The Board remains committed to preserving the high standard of educational provision to all its pupils both inside the classroom and through its extensive program of extra-curricular activities.

Pupil enrolment has remained consistent in both the Secondary and Preparatory Departments. This year, the School's LMS budget decreased from £4,758k by £11k or 0.24% to £4,747k – this compares with an increase in 2011 of £42k or 0.9%. This decrease reflects a reduction in the funding of the average weighted pupil unit (AWPU) which fell by 0.75%. The School also received additional grants during the year from the Department of Education for excepted items, maternity grants and classroom assistants supporting pupils with Statements Of Special Educational Needs and grants from other Awarding Bodies to cover substitute teaching costs. This category of income increased by £36k or 9.33%. As in 2011, this category included grant funding of £165k (2011 £73k) for redundancies (three teaching and one non-teaching). This increase in funds was offset by the decrease in maternity and adoption grants which decreased by £45k or 73% on prior year reflecting a reduction in the number of such teaching absences; grants for excepted items of expenditure also decreased by £13k or 7% on the prior year due to a decrease in the number of long-term sickness absences amongst teaching staff. Overall, total income increased by £54k or 0.95%.

Teaching costs decreased by £37k or 0.9%. Teachers' pay scales remained frozen from 1 September 2011. Redundancy costs of £149k are also included here in relation to teaching redundancies for 2011/12. These additional costs are offset by savings of £63k with a reduction in its teaching numbers including two teaching redundancies in the previous year. The cost of substitute teachers decreased by £92k or 46% due to the decrease in the number of maternity, adoption and long-term sickness teaching absences. Non-teaching staff costs increased by £35k or 4% with a further increase in employers' superannuation contributions from 17% to 18%, redundancy costs of £16k and an increase in classroom assistant costs of £18k (12%) reflecting an increase in the level of adult assistance provided for pupils with Statements of Special Educational Needs. These additional costs were offset by saving of £13k in administrative staff salaries following an internal reorganisation. Payscale for non-teaching staff remained frozen for the second consecutive year at 2009 rates. Total staffing costs therefore decreased marginally by £2k (0.05%) during the year.

Curriculum costs increased by £17k or 5% reflecting an increase in external costs such as examination fees and paper supplies. Property costs increased by £34k or 10% with an increase in utility costs of £14k or 15% and an increase in response maintenance of £17k

or 27%. Administration costs decreased by £17k or 14% during the year. Total costs for the year therefore increased by £32k or 0.5%.

The Silver Robin reports a small increase in income of £3k or 1%. Sales in the canteen have fallen by £10k or 5%, however this decrease has been offset by the inclusion of funding for one part-time redundancy of £13k. The Catering Manager and Silver Robin staff have focussed on increasing the margin in sales and this has been achieved with a reduction in food costs of £22k whilst maintaining the high quality of meals. Labour costs have increased by £17k or 13% largely due to the inclusion of redundancy costs. The Board is pleased that it has been possible to set aside £6k for reinvestment in the Silver Robin facilities to leave the Silver Robin reporting a small surplus of £0.7k for the year.

The School continues to invest in its facilities despite the significant and increasing pressure on revenue with capital expenditure of £789k and associated grants of £77k from the Department of Education. This year the Board completed a new four-classroom block in the Preparatory Department which now accommodates P4 to P7 in purpose built classrooms on the same site as the P1 to P3 classes. This represents a significant investment in this department and reflects the confidence of the Board in the quality of education and service which this department offers. Costs for this project in 2011/12 totalled £602k and these are being shared equally by the preparatory and secondary departments with funding through a medium term bank loan of £325k and capital fees. The secondary department received a total of £153k from capital fees and these funds are used to finance the School's share of grant-aided projects. The Board is pleased to announce that the Department of Education has approved a refurbishment project for the Music Department including toilet facilities and work has already commenced on this project. The School also continued to invest in ICT facilities with private expenditure of £49k in 2011/12. Capital fees of £77.5k in total were set aside in the preparatory department to provide funding for future capital development and the purchase of major items of equipment. The Board of Governors is planning a refurbishment project in Dromkeen House with the toilets to be refurbished in the summer of 2012 and a rolling programme of refurbishment works in the classrooms to commence the following year. During this financial year we received £209k from parents through voluntary contributions and Gift Aid. This additional income is essential to secure the School's wide programme of extra-curricular activities and also undertake minor privately funded capital projects as detailed above.

Voluntary Contributions

The Board of Governors wishes to thank all those parents who pay voluntary contributions to the school. This funding is an essential source of income to operate the extensive extra-curricular programme for which we receive no other funding and to enhance our facilities and resources.

In 2011/12 voluntary contributions of £165,993 were received. As a registered charity, we are also able to avail of gift aid on such contributions which brought an additional amount of £43,386 to the school. The majority of these funds were used:

- to operate our extra-curricular programme (Appendix 5) including payment of sports coaches, music tutors, hire of facilities and transport;
- to produce the "Grease" musical;
- to enhance our ICT provision throughout the school.

At a time when revenue funding is under pressure, this source of funding is critical for the school and we would encourage all parents to contribute in this way.

5. CONCLUSION

Readers of this report will be well aware of the successes of the pupils and the developments that have taken place at Sullivan over the past year. You will also be aware of the difficult circumstances and context for the school that now prevail. This is true in terms of the confusing and complicated educational landscape but also in terms of a time of profound and increasing financial austerity. However, the Board of Governors and the Senior Management Team have a clear and determined focus on the future. We recognise the strength and experience of the staff and the support and encouragement of parents and of the wider community. With these elements in place, the Board of Governors remains committed to working effectively to fulfil Robert Sullivan's central aim of providing the blessings of education to children in his native place.

APPENDICES

The information provided in these appendices is that which the Department of Education requires the Board of Governors to give parents in annual reports.

APPENDIX 1

Information About Pupil Numbers

In the 2011/2012 school year, at the time of the school census the total number of pupils enrolled in the school was 1259. Of these, 188 were in the Preparatory Department and 1071 in the Secondary Department with 152 in Year 12, 152 in Year 13 and 142 in Year 14. The number of pupils who were in receipt of a Statement of Special Educational Needs in the school was 14, of whom 12 were in the Secondary Department and 2 in the Preparatory Department.

APPENDIX 2

Attendance Rates in 2011/2012

The annual attendance rate for 2011/2012, calculated in the manner set down by the Department of Education, was 96.8% in the Secondary Department and 97.5% in the Preparatory Department.

APPENDIX 3

(a) Admissions and Enrolment Numbers for 2011/2012

The school admissions number for 2011/2012 was (as usual) 150. The school's total enrolment number was 1060 for the Secondary Department (excludes Statemented pupils who are supernumerary).

(b) School Fees

For the 2011/2012 school year the annual capital fee for parents was set at £140 per child per annum and the voluntary fee requested by the Board of Governors was £80 per term ie £240 per annum. A full statement of the Governors' Charges and Remissions Policy is available on the school's website or upon request.

Courses of Study Available in 2011/2012

The following subjects were available for study at GCSE level

Additional Mathematics	History
Art & Design	Home Economics
Biology	ICT
Chemistry	Mathematics
Drama	Music
English Language	Physical Education
English Literature	Physics
French	Religious Studies
Geography	Spanish
German	Technology & Design

The following subjects were available for study at GCE Advanced and Advanced Subsidiary level

Applied Business Studies	Government and Politics
Art & Design	History
Biology	Home Economics
Chemistry	ICT
Computing	Mathematics
Design and Technology	Moving Image
Economics	Music
English Literature	Physical Education
French	Physics
Further Mathematics	Religious Studies
Geography	Spanish
German	

The following subject was available in the Sixth Form

OCR Level 3 National Health and Social Care

Information about Extra-Curricular Activities in 2011/2012

The main activities available for pupils in 2011/2012 were:

- Army Cadet Force
- Angling
- Art Club
- Athletics
- Badminton
- Book Club
- Chess
- Community Service
- Cricket
- Cookery Club
- Drama
- Duke of Edinburgh Award Scheme
- Fencing
- Golf (Boys and Girls)
- History
- Hockey (Boys and Girls)
- Inter-school quizzes eg Worldwide Quiz
- Modern Languages Club
- Mountaineering Club
- Musical Groups**
- Netball
- Philosophical Society
- Politics
- Public Speaking
- Rugby (Girls)
- Rugby (Boys)
- Scripture Union (Junior and Senior)
- Show jumping
- Skiing
- Swimming
- Tennis
- Warhammer
- Young Enterprise

** includes Brass Group, Junior Strings, Sullivan Singers, String Trios/Quartets, Jazz Group, Junior and Senior Traditional Groups, Junior Band, Senior Band, Recorder Ensemble, Woodwind Trios/Quartets, Junior Choir, Orchestra

SCHOOL LEAVERS 2011/2012

As the following table shows 157 pupils left the school by the end of the 2011/2012 school year. The vast majority of these were students who completed their A levels and went on to study at Further or Higher Education institutions - mostly for degree courses.

LEAVERS	Year 12		Year 13		Year 14	
	Number	Percentage Year Group	Number	Percentage Year Group	Number	Percentage Year Group
Transferring to another school	5	3.29	1	0.66	0	
Apprenticeship Training Courses	0		0		2	1.4
Entering Further Education	5	3.29	3	1.97	4	2.8
Entering Higher Education	0		0		129	90.9
In Full-Time Employment	0		0		0	
Other (Gap Year)	0		0		4	2.8
Seeking Employment	0		0		1	0.7
Other	1	0.66	0		2	1.4
Totals	11	7.24	4	2.63	142	100

END OF KEY STAGE 3 ASSESSMENT OUTCOMES 2011/2012

		% ACHIEVING LEVEL 5 AND ABOVE		% ACHIEVING LEVEL 6 AND ABOVE	
		Sullivan	NI Schools	Sullivan	NI Schools
ENGLISH	Teacher Assessment	100	76.9	99.3	49.3
	External Tests	-	N/A	-	N/A

		% ACHIEVING LEVEL 5 AND ABOVE		% ACHIEVING LEVEL 6 AND ABOVE	
		Sullivan	NI Schools	Sullivan	NI Schools
MATHEMATICS	Teacher Assessment	100	75.1	94.9	51.0
	External Tests	-	N/A	-	N/A

		% ACHIEVING LEVEL 5 AND ABOVE		% ACHIEVING LEVEL 6 AND ABOVE	
		Sullivan	NI Schools	Sullivan	NI Schools
SCIENCE	Teacher Assessment	-	22.5	-	10.0
	External Tests	-	N/A	-	N/A

* Sullivan opted not to enter pupils for the external tests. Instead, pupils sat school examinations in these subjects

* Figures for Extended Tests for NI Schools were not available.

APPENDIX 8**EXAMINATION RESULTS 2011/2012****GCSE / YEAR 12**

% entered for 7+ GCSE's	99%
% entered for 5+ GCSE's	100%
% achieving 7+ GCSE's Grades A* - C	96%
% achieving 5+ GCSE's Grades A* - C	99%
% entered for other exams	0%
% achieving none of the qualifications listed	0%

APPENDIX 9**EXAMINATION RESULTS 2011/2012****(i) A2 LEVEL**

Number in final year of A level (Year 14)	142
% achieving 3+ A level at Grades A - C	84%
% achieving 2+ A level at Grades A - E	98%

(ii) AS LEVEL

Number in Year 13	148
% achieving the equivalent of 3+ AS Grades A-C	80.4%
% achieving the equivalent of 2+ AS Grades A-E	99%

EXAMINATION RESULTS - TREND DATA

Performance Indicator	2007/2008		2008/2009		2009/2010		2011/2012		2011/2012	
	Sullivan	NI Grammar School Average	Sullivan	NI Grammar School Average	Sullivan	NI Grammar School Average	Sullivan	NI Grammar School Average	Sullivan	NI Grammar School Average
% Achieving 5+ GCSEs at Grades A* - C	96	96	98	97	97	97	99	97	99	N/A
% Achieving 7+ GCSEs at Grades A* - C	90	91	93	91	96	92	97	92	96	N/A
% Achieving 3+ A levels at Grades A – C	81	74	80	75	74	78	76	77	84	N/A
% Achieving 2+ A levels at Grades A – E	99	99	100	100	100	100	100	99	98	N/A

NB Comparative figures for NI Grammar Schools 2011/12 not available at this time.

GCSE RESULTS BY SUBJECT AND GRADE SUMMER 2012

Subject	Number Entered	PERCENTAGE ACHIEVING EACH GRADE								
		A*	A	B	C	D	E	F	G	U
Art & Design	27	18.5	40.7	29.6	11.2	0	0	0	0	0
Biology	123	16.3	32.5	30.9	17.9	2.4	0	0	0	0
Chemistry	81	27.2	46.9	22.2	3.7	0	0	0	0	0
English Language	152	21.7	39.5	32.2	5.9	0.7	0	0	0	0
English Literature	150	24.7	40.7	26.6	8.0	0	0	0	0	0
Drama	20	35.0	20.0	30.0	10.0	0	5.0	0	0	0
French	118	21.2	22.9	23.7	15.3	15.3	1.6	0	0	0
Geography	97	10.3	45.4	22.7	19.6	2.0	0	0	0	0
German	12	8.3	25.0	0	41.7	16.7	8.3	0	0	0
Home Economics	35	17.1	37.1	40.0	5.8	0	0	0	0	0
History	86	29.1	32.6	25.6	9.3	3.4	0	0	0	0
ICT	64	45.3	48.4	6.3	0	0	0	0	0	0
Mathematics	151	31.1	41.7	22.5	4.7	0	0	0	0	0
Add Maths	68	29.4	41.2	16.2	11.8	1.4	0	0	0	0
Music	15	58.3	16.7	25.0	0	0	0	0	0	0
Physical Education	39	20.5	23.1	28.2	20.5	7.7	0	0	0	0
Physics	101	27.7	29.7	28.7	12.9	1.0	0	0	0	0
Religious Studies (FC)	12	25.0	16.7	41.7	16.6	0	0	0	0	0
Religious Studies (SC)	137	18.2	29.9	35.0	10.2	4.4	1.5	0	0.8	0
Spanish	42	19.0	21.4	23.8	19.0	9.5	7.3	0	0	0
Technology & Design	35	5.7	74.3	20.0	0	0	0	0	0	0

APPENDIX 12

AS LEVEL RESULTS BY SUBJECT AND GRADE SUMMER 2012

Subject	Number Entered	PERCENTAGE ACHIEVING EACH GRADE					
		A	B	C	D	E	U
Art & Design	13	38.5	30.7	15.4	7.7	7.7	0
Biology	72	40.3	16.7	16.7	12.5	9.7	4.1
Business Studies	26	42.3	46.2	11.5	0	0	0
Chemistry	40	35.0	27.5	22.5	5.0	10	0
Computing	13	30.8	7.7	46.2	15.3	0	0
Economics	27	25.9	18.5	25.9	18.5	11.2	0
English Literature	39	46.2	25.6	23.1	2.6	0	2.5
French	20	30.0	30.0	10.0	15.0	15.0	0
Geography	34	14.7	47.1	35.3	2.9	0	0
Home Economics	12	33.3	33.3	16.8	8.3	8.3	0
History	43	41.9	30.2	20.9	7.0	0	0
ICT	16	12.5	25.0	25.0	12.5	18.8	6.2
Mathematics	64	67.2	15.6	7.8	3.1	4.7	1.6
Moving Image	5	20.0	80.0	0	0	0	0
Music	9	55.6	44.4	0	0	0	0
Physical Education	10	60.0	40.0	0	0	0	0
Physics	52	30.8	17.3	15.4	19.2	5.8	11.5
Politics	27	25.9	44.4	25.9	3.8	0	0
Religious Studies	23	43.5	43.5	4.3	8.7	0	0
Spanish	11	18.2	27.3	27.3	9.1	18.1	0
Technology & Design	24	54.2	29.2	12.5	4.1	0	0

A2 LEVEL RESULTS BY SUBJECT AND GRADE SUMMER 2012

Subject	Number Entered	PERCENTAGE ACHIEVING EACH GRADE						
		A*	A	B	C	D	E	U
Art & Design	8	0	25.0	62.5	12.5	0	0	0
Biology	46	23.9	39.1	8.7	19.6	6.5	2.2	0
Business Studies	30	0	30.0	58.1	9.7	2.2	0	0
Chemistry	35	17.1	37.1	20.0	20.0	2.9	2.9	0
Computing	5	0	20.0	20.0	20.0	20.0	20.0	0
Economics	25	4.0	28.0	44.0	16.0	8.0	0	0
English Literature	15	53.3	13.3	26.7	6.7	0	0	0
French	13	23.1	15.4	38.5	7.7	7.7	0	7.6
Geography	16	12.5	25.0	43.8	12.5	6.2	0	0
Home Economics	19	15.8	21.1	31.6	26.3	5.2	0	0
History	47	0	38.3	34.0	21.3	6.4	0	0
ICT	6	0	0	16.7	66.7	16.6	0	0
Mathematics	55	20.0	40.0	23.6	10.9	0	5.5	0
Further Maths	5	60.0	40.0	0	0	0	0	0
Moving Image	4	25	50	25	0	0	0	0
Music	7	14.3	42.9	28.6	14.2	0	0	0
Physical Education	11	0	18.2	36.4	9.1	18.2	18.1	0
Physics	31	9.7	25.8	29.0	19.4	6.5	6.5	3.1
Politics	17	0	47.1	23.5	11.8	11.8	5.8	0
Religious Studies	14	0	42.8	28.6	28.6	0	0	0
Spanish	8	25.0	12.5	50.0	12.5	0	0	0
Technology & Design	13	15.4	23.1	38.5	23.0	0	0	0

OTHER EXAMINATION RESULTS 2011-2012

	Examination	Number Entered	Pass Rate
All Years	Associated Board of Royal Schools of Music	97	98%
All Years	Trinity College of Music, Singing, Rock School Percussion and Electric Guitar Exams	15	100%
All Years	London College of Music	128	99%

KEY DATES FOR 2012/2013

TERM 1

Staff Days	Wednesday 22, Thursday 23 and Friday 24 August 2012
Holiday	Monday 27 August 2012
Induction Days	
Year 14 only	Tuesday 28 August 2012
Years 13 & 14 only	Wednesday 29 August 2012
Years 8 & 13 only	Thursday 30 August 2012*
Years 8-12 only	Friday 31 August 2012*
All Pupils in School	Monday 3 September 2012
Half Term Holiday	Monday 29 October 2012 – Friday 2 November 2012 inclusive
Term Ends	Friday 21 December 2012

TERM 2

Term Starts	Thursday 3 January 2013 (Thursday 3 and Friday 4 January are for Staff only) (Pupils start on Monday 7 January 2013)
Half Term Holiday	Monday 18 February 2013 – Friday 22 February 2013 inclusive
Term Ends	Friday 22 March 2013

TERM 3

Term Starts	Monday 8 April 2013
May Day Holiday	Monday 6 May 2013
Term Ends	Friday 28 June 2013

5 Exceptional Closure Days: (Staff only – no pupils)	Monday 1 October 2012 Wednesday 21 November 2012 Thursday 3 January 2013 Friday 4 January 2013 Monday 18 March 2013
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* Please note that bus passes will not be valid on these dates

Financial Statements**Revenue Account for the Year ended 31 March 2012**

	2011/12		2010/2011	
	£	%	£	%
INCOME				
Fees	499,067	8.68	472,166	8.29
LMS Delegated Budget	4,747,128	82.53	4,758,476	83.51
Additional Grant Funding	421,875	7.33	385,871	6.77
Other Income	84,147	1.46	81,323	1.43
TOTAL INCOME	<u>5,752,217</u>	<u>100.00</u>	<u>5,697,836</u>	<u>100.00</u>
EXPENDITURE				
Teaching Salary Costs	4,194,776	72.92	4,232,267	74.28
Non-Teaching Salary Costs	822,518	14.30	787,321	13.82
Total Salary Costs	<u>5,017,294</u>	<u>87.22</u>	<u>5,019,588</u>	<u>88.10</u>
Other Costs				
Curriculum	365,889	6.36	348,971	6.12
Property	395,618	6.88	361,152	6.34
Administration	98,306	1.71	114,965	2.02
TOTAL EXPENDITURE	<u>5,877,107</u>	<u>102.17</u>	<u>5,844,676</u>	<u>102.58</u>
Deficit for the year	(124,890)	<u>(2.17)</u>	(146,840)	<u>(2.58)</u>
Surplus/(Deficit) for Silver Robin Restaurant	695		(1,715)	
Net decrease in revenue reserves	<u>(124,195)</u>		<u>(148,555)</u>	

Financial Statements**Balance Sheet as at 31 March 2012**

	As At 31 March 2012	As At 31 March 2011
	£	£
Fixed Assets	5,761,743	5,047,163
Current Assets		
Stock	35,550	36,286
Debtors	246,935	125,534
Bank Current Account	90,085	163,791
Cash on Hand	300	300
	<u>372,870</u>	<u>325,911</u>
Current Liabilities		
Creditors	484,310	293,718
	<u>484,310</u>	<u>293,718</u>
Net Current (Liabilities)/Assets	<u>(111,440)</u>	<u>32,193</u>
Total Assets Less Current Liabilities	5,650,303	5,079,356
Long Term Liabilities		
Finance Loans	(302,810)	(32,065)
Net Assets	<u><u>5,347,493</u></u>	<u><u>5,047,291</u></u>
Represented By		
Unrestricted Reserves	5,218,834	4,941,628
Restricted Reserves	59,418	36,815
Endowed Funds	69,241	68,848
Total Reserves	<u><u>5,347,493</u></u>	<u><u>5,047,291</u></u>