



SULLIVAN UPPER SCHOOL

CJWP/AJG

10 February 2020

Dear Neighbour

I am writing to advise you that on Saturday 15 February 2020, Sullivan Upper School's rugby team meet Campbell College in the quarter final of the Danske Bank Ulster Schools' Medallion Shield. This match is being played at Sullivan Upper School from approximately 10.15 am to 12.15 pm.

We anticipate that this match will be well-supported and that this is likely to have an impact on traffic at that time. The school has put in place additional arrangements for such an event:


- notification to PSNI;
- notification to NI Ambulance Service;
- notification to NI Housing Executive;
- notification to Loughview Redburn Community Forum;
- additional overflow car parking and marshalls on site.

The school has contacted our own parents and asked Campbell College to notify its supporters of the car parking arrangements for the day and to advise that this is a residential area and to park considerately. We look forward to a great display of sport and apologise for any inconvenience that this event may cause you.

Sullivan Upper School would like to ensure that those surrounding the School are kept up-to-date with what is happening on the school site. In future, the school will notify its neighbours of events through a dedicated page "Neighbours" on our website: www.sullivanupper.co.uk/about/neighbours. You can also follow the school on twitter: **@sullivan_upper** for notifications.

If you do not have access to the internet and wish to receive a hard copy of information, please advise the school in writing with your name and address for future communications by contacting: Sullivan Upper School, Belfast Road, Holywood, BT18 9EP.

Yours sincerely



C J W PEEL
Headmaster